

Appendix D: Vehicle Inspection Form



Ogdensburg International Airport Commercial Ground Transportation Service Operator Requirements Vehicle Inspection Form

COMPANY INFORMATION			
Company Name:		Business Phone:	Owner Name:
Company Address:			
VEHICLE INFORMATION			
Year:	Color:	Make:	Model:
OGS Vehicle Decal #		License Plate No.	
EXTERIOR	Pass	Fail	Reason for Failure
Glass: no broken or missing glass; windshield cracks not interfering with driver's vision			
Side View Mirror: none missing, cracked or broken to the extent to obstruct vision			
Tires: fair to excellent condition; no wear bar level with the tread; no portion of tire groove worn flat; no visible cord or metal			
Body Condition: clean and well maintained; no major body damage; no missing body parts			
License Plates: in place and visible, tabs are current			

INTERIOR	Pass	Fail	Reason for Failure
Rear View Mirror: in place, no broken or missing glass			
Door Knobs and Handles: in place and in good working order			
Seats: clean and upholstery free of holes, tears and stains			
Seat Belts: in place and in good working order; no missing components; any locks that will not engage or disengage; no tears or rips in the fabric belts (if applicable)			
Floorboards: are complete and without holes			
Trunk: clean and well maintained; free of litter, major holes, tears and stains			
Interior Dome Light: in place and in good working order			
Interior General Condition: clean and well maintained; free of litter, holes, tears and stains			
MECHANICAL	Pass	Fail	Reason for Failure
Head Lights: functioning; to include high and low beams			
Turn Signals – Front: all bulbs working, no glass or plastic cover broken			
Turn Signals – Rear: all bulbs working, no glass or plastic cover broken			
Tail Lights: all bulbs working, no glass or plastic cover broken			
Brake Lights: all bulbs working, no glass or plastic cover broken			
Hazard Warning Lights: all bulbs working, no glass or plastic cover broken			

Wiper and Washers: in good working order; no blades that are hard, cracked, frayed or ripped			
Horn: operative			
GENERAL	Pass	Fail	Reason for Failure
Other: any condition that would place users of the vehicle or the general public at risk			

INSPECTION RESULTS:

Pass <input type="checkbox"/>	I certify that I have examined the above vehicle and to the best of my knowledge found no conditions that violate the Commercial Ground Transportation Service Operator Requirements at the Ogdensburg International Airport. This inspection does not guarantee the safety of the vehicle, only that it has been inspected and met the inspection requirements set forth.
Fail <input type="checkbox"/>	I certify that for the reason(s) shown above the vehicle does not comply with the inspection requirements set forth.

Name of Person(s) Inspecting (Print):	Title:
Inspecting Person's Signature:	Date of Inspection:

INSPECTION RESULTS – RETEST ONLY

Pass <input type="checkbox"/>	I certify that I have examined the above vehicle and to the best of my knowledge found no conditions that violate the Commercial Ground Transportation Service Operator Requirements at the Ogdensburg International Airport. This inspection does not guarantee the safety of the vehicle, only that it has been inspected and met the inspection requirements set forth.
Fail <input type="checkbox"/>	I certify that for the reason(s) shown above the vehicle does not comply with the inspection requirements set forth.

Name of Person(s) Inspecting (Print):	Title:
Inspecting Person's Signature:	Date of Inspection: